

**MINUTES OF THE
NEVADA INSTITUTE OF AUTONOMOUS SYSTEMS
BOARD MEETING**

July 23, 2014

The meeting of the Nevada Institute of Autonomous Systems was called to order by Chairman John White at 2:03 p.m. at the Office of the Desert Research Institute, 755 E. Flamingo Rd., Room SNSC 182, Las Vegas, NV 89119 and the Desert Research Institute, 2215 Raggio Parkway, Room Stout B, Reno, NV 89512.

1. ROLL CALL/CALL TO ORDER

A quorum was established.

BOARD MEMBERS PRESENT:

Mr. John White
Mr. James Barrett, Jr.
Mr. Scott Bensing
Ms. Nancy Wong

BOARD MEMBERS ABSENT AND EXCUSED:

MajGen (R) Billy G. McCoy
Dr. Greg Mosier
Dr. Stephen Wells

STAFF MEMBERS PRESENT:

Steve Hill, Executive Director, GOED
Thomas Wilczek, GOED
Lynda Hascheff, ESB Program Manager, GOED
Richard Jost, NIAS Counsel, Fennemore Craig Jones Vargas
Chris Tunley, Bowhead
Don Cunningham, Bowhead
Mike Bradshaw, Bowhead
James Fleitz, Bowhead
Blake Doerr, Nevada Office of the Attorney General
Tina Padovano, Administrative Assistant, GOED

GUESTS PRESENT:

Robert Cunningham, Global C2 Integration Technologies
Mike Maier, RRG&7BAN
Joe Brown, Fennemore Craig Jones Vargas
Sandy Haslem, NVIE
Marty Rodman, American Institute of Aeronautics and Astronautics
Steve Endacott, Flight Test Concierges
Jeff Inglehart, NVIE
Wayne McKenzie, ACMI
Reggie Richardson
Patrick Sheets, Global C2 Integration Technologies
Stacy Mueller, NVIE
Joseph Andres, Reno Tahoe Airport Authority

2. PUBLIC COMMENT:

There were no public comments.

3. CHAIRMAN WHITE'S COMMENTS

Chairman White welcomed everyone to the NIAS Board Meeting.

4. STATUS OF NIAS-BOWHEAD AGREEMENT

Mr. Barrett and Ms. Wong have been working on the NIAS-Bowhead Agreement for many weeks. The Agreement is not currently finished, but Mr. Barrett and Ms. Wong expect to be finished within thirty (30) days.

Richard Jost acknowledged the amount of work that has gone into the Agreement.

There were no other questions.

5. NIAS MANAGER JOB DESCRIPTION UPDATE:

Steve Hill of GOED reported on the NIAS Manager job description update in place of Dr. Mosier and Dr. Wells. Mr. Hill has been working with Dr. Wells and Dr. Mosier on development of the job description. Dr. Mosier has prepared a draft job description for the Manager position. A portion of the job description is focused on communication and administrative duties. The person hired for this position will be classified as an independent contractor. It is recommended the Manager be located at the Bowhead offices in Las Vegas. Dr. Wells is doing the initial screening of the applicants. We have roughly seven (7) applicants at this time.

Nancy Wong suggested that if the person is designated as an independent contractor, they should be able to choose where they work. Ms. Wong is somewhat uncomfortable with having this person located at the Bowhead offices since the Manager will be responsible for overseeing the contractor. Ms. Wong asked if the budget will be adjusted to accommodate this position.

Steve Hill mentioned that DRI has office space available and UNLV could be approached. The budget has been adjusted by \$10,000 per month for this position.

Steve Hill expects the position to be filled by September 1, 2014.

Nancy Wong would like to include that the NIAS Manager maintain a relationship with the team members in the job description.

Chairman White asked Lynda Hascheff to add Ms. Wong's suggested language to the proposal.

A motion was made by James Barrett to approve the job description with the additional language requesting the Manager maintain a relationship with the team members. Scott Bensing seconded the motion. All in favor. The motion carried.

6. GOED COMMENTS:

Steve Hill stated he has had conversations with the FAA. They are pleased with the status. Mr. Hill appreciates the work that everyone has done.

7. PUBLIC COMMENTS:

Patrick Sheets read through the draft amended and restated contract between NIAS and Bowhead. Mr. Sheets asked if there is a reason why it isn't competed openly.

Chairman stated we have a PMO in place. The PMO has been in place and working for approximately six (6) months.

Mike Maier acknowledged all of the great work that has been done so far. Mr. Maier believes this is an opportunity to enhance the contract to make a better vehicle going forward.

Reggie Richardson suggested making this contract more bilateral in terms of input. A couple of things have been left out. We need to gather all of the concerns and then move forward.

Wayne McKenzie stated the original contract with Bowhead was also not competed
Chairman White stated we are working diligently on preparing a good contract.

Richard Jost stated the contract form of the First Amended and Restated Professional Service Contract is amending an existing contract that runs through February 28, 2017. We have completed an initial budget period under the contract, but we have a number of years to go. This amendment is to reflect changes that have been forced on us by the OTA. This is not a new contract, this is an amendment to the existing contract that has almost 3 years left to run.

Wayne McKenzie asked if the original contract is available for review by team members. Amending a contract that it is not competed does not justify the fact that it is not competed.

Chairman White does not know the availability of the original contract. Mr. McKenzie's point is well taken. The Chairman suggested that Mr. McKenzie speak with Mr. Jost with regard to the original contract.

Mr. Reggie Richardson expressed concern with regard to IP issues.

Mike Maier stated there is still some uncertainty in terms of the original contract. Mr. Maier suggested possibly having a redacted copy made available. Mr. Maier also suggested forming a sub-committee to make suggestions to the board.

Steve Endacott commented regarding the right of first refusal. Mr. Endacott believes that the Governor's Office of Economic Development and the Governor's Office were pursuing this as a way to grow jobs in Nevada, attract developments in Nevada and to attract more UAV's to the state.

Chairman White thanked everyone for participating in this meeting.

There were no other public comments.

8. ADJOURNMENT

Nancy Wong made a motion to adjourn the meeting. The motion was seconded by Scott Bensing. All in favor. The meeting adjourned at 2:37 PM.